

Grading Policy

Wake Young Women's Leadership Academy

2023-2024

Information	Explanation
Grading Scale	A = 90-100; B = 89-80; C = 79-70; D = 69-60; F = 59-0 I = Incomplete; P/F = Pass/Fail
Grading Weights	Teachers should have at least three (3) grades for each grading category each grading period. All teachers within a PLT should have the same major assignments and PLT members should have a similar number of assignments in each of the other categories.
Extra Credit	Extra Credit opportunities to enhance grades must be connected to learning outcomes and consistent within grade level/subject PLTs. Extra Credit is not required.
Missed Work	For absences of one to three days, the student will have one day for each day absent. For absences exceeding three days, the student may have two days for each day absent to make up work. Teachers should use discretion and may make exceptions in the case of students with excused absences that were not planned, were beyond the student's control, and/or are of a nature that would not support making up work the day of return. There is no academic penalty for make-up work completed in the time frame stated above. All assignments are graded for full credit earned. Make-up work is graded at the teacher's availability but must be added before interims and at least 2 days before Report Cards are finalized. Late work should not "harm" a student's grade when replacing a zero.
Late Work <i>(not due to absence or extenuating circumstances)</i>	Late work is defined as any work that was not turned in during the class period on the day it was due. Late work can be submitted within the structure of the PLT. Assignments submitted late will be subject to point penalties determined within the PLT. Any work not submitted within two weeks of the original due date will remain a zero until completed.
Interim Report Dates (week of)	Q1 – September 5 Q2 – November 6 Q3 – January 29 Q4 – April 8
Report Card Dates	Q1 - October 13 Q2 - January 12 Q3 - March 18 Q4 - May 22

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Grade Recovery	<p>Grade level/Content PLTs will develop systemic ways for students to be re-assessed on their learning to demonstrate mastery. PLTs will implement one/both of the following grade recovery options:</p> <ul style="list-style-type: none">a. Students are given the opportunity to retest/re-assess with a new test that covers the same content. The procedures for student grades are agreed upon by grade level/subject PLTs. <p>AND/OR</p> <ul style="list-style-type: none">b. Students are given the opportunity to complete test/assessment corrections through a procedure agreed upon by PLTs as a tool for students to demonstrate their thinking around answering questions. *HS students will participate in Edgenuity progress options when determined appropriate within the PLT and counseling/administrative team. <p>Students scoring below a 70% on any major assessment will have the opportunity to complete the PLT-selected grade recovery plan (as mentioned above). Students who are retaking the assessment can earn a maximum score of 70% after completing the grade recovery option. PLTs will determine the timeline for grade recovery completion.</p>
Communication	<p>Assignments should be put into PowerSchool and given a due date. Once the assignments are graded, they should be entered directly into PowerSchool.</p> <p>Within 48 hours of the assignment due date, teachers enter zeros in PowerSchool for any student who has not submitted the assignment to ensure students are aware that they are missing the assignment and provide them with the opportunity to submit the work late within the two-week window mentioned in the late work section above. Teachers are also encouraged to mark the assignments as late or missing in PowerSchool as appropriate.</p> <p>Teachers will provide students with regular feedback and upload grades at least twice per month to PowerSchool. Grades are available online throughout the quarter.</p> <p>Communication between teachers, parents, and students will be ongoing using system-wide mechanisms for communication of student progress and grades. Interims and report cards will be sent quarterly.</p>